

SENATE INTERN

APPLICATION INFORMATION





Dear Friend,

An internship in my Capitol or District office can help individuals learn about the legislative process and give back to the community. Internships are available on a part-time or full-time basis. In some cases, students can earn school credit for completing an internship.

If you are interested in applying for an internship in my Capitol or District office, please complete the enclosed application. As space becomes available, my staff will contact qualified applicants for an interview.

Individuals at any level of experience, service or academic standing are encouraged to apply. I look forward to reviewing your application.

Thank you,

Senator Andy Vidak

"Interning for Senator Vidak has given me the opportunity to learn about our legislative process, as well as learning the importance of building a strong presence in our community."

- Tyler Moyer
Bakersfield District
Office Intern

WHO CAN APPLY?

The Senate does not have a formal internship program; however, the Senate Rules Committee is supportive of Senators who want to provide volunteer opportunities to individuals who want to give back to their community. Each Senate office can select their legislative volunteers.

COMPENSATION

Decisions regarding stipends, if any, are left to each Senator's office. There is no salary scale for interns. Interns are not eligible for benefits.

In some cases, academic credit for students is provided at the completion of an internship. Check with your academic institution to determine if any requirements exist to earn academic credit. Make sure to share the requirements with your potential Senate office.

Veterans from all branches of the military are welcome to apply.

PROFESSIONAL ATTIRE

Senate interns serve as representatives of the Senate as an institution in addition to the Senator they work for in both the Capitol and District office. Therefore, it is recommended that interns dress in a manner appropriate to their job responsibility. For more detailed information, please review the *Senate Intern Informational Booklet*.



COURTESY OF

Senator Andy Vidak

CAPITOL OFFICE

State Capitol, Room 3082
Sacramento, CA 95814-4900
TEL 916.651.4014 • FAX 916.651.4914

DISTRICT OFFICES

113 Court Street, Suite 205
Hanford, CA 93230
TEL 559.585.7161 • FAX 559.585.7187

2550 Mariposa Mall, Suite 2016
Fresno, CA 93721
TEL 559.264.3070 • FAX 559.445.6506

1201 E. California Ave., Suite A
Bakersfield, CA 93307
TEL 661.395.2620 • FAX 661.395.2622

senator.vidak@senate.ca.gov
www.senate.ca.gov/vidak



"Being an intern for Senator Vidak taught me how to be a professional, from phone etiquette to helping with constituent issues. The experience I had will help me continue my path towards being an attorney."

- Ashly Borba
Hanford District
Office Intern

CALIFORNIA STATE SENATE **INTERN PROGRAM APPLICATION**

NAME		
ADDRESS		
EMAIL	CELL	HOME/OTHER TEL
EARLIEST AVAILABLE START DATE		EXPECTED END DATE

EDUCATION • PLEASE LIST THE SCHOOL YOU ARE CURRENTLY ATTENDING AND TWO OTHERS THAT YOU MOST RECENTLY ATTENDED [FROM MOST RECENT]		
SCHOOL AND CITY	CURRENT OR COMPLETED LEVEL / GRADE	DATES [FROM – TO]

VOLUNTEER / EMPLOYMENT / LEADERSHIP EXPERIENCE • NO EXPERIENCE REQUIRED • ATTACH ADDITIONAL PAGES IF NECESSARY		
ORGANIZATION	DUTIES	DATES [FROM – TO]

INTERESTED JOB AREA[S] • CHECK ALL THAT APPLY		
<input type="checkbox"/> ISSUE RESEARCH	<input type="checkbox"/> EVENT PLANNING / STAFFING	<input type="checkbox"/> WRITING LETTERS, MEMOS, ETC.
<input type="checkbox"/> DATA ENTRY / MANAGEMENT	<input type="checkbox"/> COMMUNITY SERVICE PROJECTS	<input type="checkbox"/> ASSISTING STAFF AT MEETINGS
<input type="checkbox"/> GENERAL OFFICE WORK	<input type="checkbox"/> OTHER:	

POLICY OR ISSUE AREA[S] OF INTEREST • FOR EXAMPLE: housing, education, public safety, environment, economic development, healthcare, budget, taxes, civil rights, etc.

REFERENCES • PROVIDE INFORMATION FOR THREE PEOPLE WHO ARE NOT RELATED TO YOU & ARE FAMILIAR WITH YOUR WORK AS A STUDENT, VOLUNTEER, OR EMPLOYEE			
NAME	TEL	EMAIL	RELATIONSHIP [TEACHER, EMPLOYER, COACH, COUNSELOR, ETC.]

THANK YOU FOR YOUR INTEREST IN SERVING THE COMMUNITY